



कार्यालय, रक्षा लेखा महानियंत्रक
प्रशिक्षण प्रभाग
उत्तान बटार रोड, दिल्ली छावनी - 110010
दुरमाष : 011- 25665597, ई-मेल: trgdiv-brar.cgda@nic.in



No. TD/AN/1012/Misc Corr/2025-26

Date: 2-1-2026

Circular

To,

All PCsDA/CsDA

Subject: Advisory regarding Fake Entity using the Name "National Institute of Secretariat Training and Development (NISTD)"-reg.

Please find enclosed MoD ID Note No. 10(3)/DAD/C/2025/Fwd(Pt-4) dated 10.12.2025 on the subject for information and necessary action.

2. It is requested to sensitize officials/staff not to register for or rely on any programmes, certificates, or communication issued by 'National Institute of Secretariat Training and Development (NISTD)' as DoPT has not recognised, approved or authorised the training programmes organised by the above institute.

Encl:

1. A copy of letter from DoP&T (Training Wing) dated 27.11.2025,
2. A copy of Circular from Institute of Secretariat Training & Management (ISTM), DoP&T dated 02.12.2025, and
3. A copy of email dated 02.12.2025 from Sh. Vipin Kumar Bhargava, Dy. Director, ISTM.

Sr. Accounts Officer (Trg)

IT&S WING (Local):

To upload on Office of CGDA website.

Sr. Accounts Officer (Trg)

Subject:-Forwarding of different Ministries/Department letter to O/o CGDA-reg

The undersigned is directed to forward following letters received from M/o Defence for further necessary action.

| Sl. No | Ministry/ Department Letter No./UO no dated | Subject | Remarks. |
|--------|---|--|---|
| 1 | M/o Defence D(Coord) email dated 03.12.2025. | Material for Year End Review 2025 of MoD | It is requested to furnish the inputs on Year End Review 2025 as sought by D(Coord)/DoD for compilation and onward submission to DPR, MoD. Further, it is requested that hard and soft copies of material to be incorporated in the Year End Review-2025 pertaining to Hqrs office may be forwarded to this division at the earliest. |
| | Institute of Secretariat Training and Management, Department of Personnel and Training (DoP&T) email dated 02.12.2025 | Advisory Regarding Fake Entity Using the Name "National Institute of Secretariat Training and Development (NISTD)"-reg | It is informed that DoPT office circular dated 02.12.2025 has highlighted a fake entity named "National Institute of Secretariate Training and Development(NISTD)" circulating misleading information about training Programmes. In this regard, it is requested O/o CGDA to sensitize their officers and staff not to register for or rely on any programmes, certificates, or communication issued by "NISTD" |

2. This issues with the approval of Addl.FA(VA) & JS.

Ajit
19/12/25
(Ajit Prakash)
AFA (DAD-Coord)

The officer in charge (AN-III)
O/o CGDA, Ulan Batar Road, Palam, Delhi Cantt-10
MoD(F) ID No. 10(3)/DAD/C/2025/Fwd(Pt-4) dated 10.12.2025

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T-14014/7/2024-FTC
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Training Wing

Block No.IV, Old JNU Campus
New Delhi-110067
Dated .11.2025

To,

1. The Chief Secretaries, All State Government/Union Territories
2. The Secretaries, All Ministries/Departments
3. Cadre Controlling Authorities of all Group 'A' Central Services

Subject: Caution Advisory on fake entites – National Institute of Secretariat Training & Development (NISTD) Training Programme for Govt./Semi Govt. Officers - reg.,

Sir/ Madam,

Department of Personnel and Training, Government of India has received a reference from Central Economic Intelligence Bureau(CEIB), D/o Revenue reg. foreign training programmes allegedly circulated by a non-recognized institute viz. National Institute of Secretariat Training & Development, **posing as a Govt. entity.**

2. In the correspondences of NISTD, it has been projected as a Govt entity and autonomous body established by Govt. of NCT of Delhi, whereas NISTD is registered as a proprietorship firm in GST (O9ADEPA3952G3ZQ) and now suspended (effective from 15.09.2025).

3 It is informed that the training programmes organized by the above Institute are not recognized/approved by D&PT. All Cadre Controlling Authorities (CCAs) are requested to sensitize the government servants under their control to exercise due diligence before applying for such training programmes. In case of any doubt, necessary reference must be made to this Department.

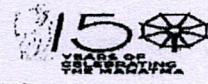
4. It is reiterated the restriction on foreign training programmes imposed vide this Department OM 16017/12/2020-iGOT dated 01.04.2021 is still in force.

This is issued with the approval of the competent authority.

Yours faithfully

Digitally signed by
UMA MAGESH
Date: 27-11-2025
10:59:30

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F. No. D-19017/1/2021-System Administration (CF No. 1912)

भारत सरकार / GOVERNMENT OF INDIA

सचिवालय प्रशिक्षण तथा प्रबन्ध संस्थान

INSTITUTE OF SECRETARIAT TRAINING & MANAGEMENT

(एक आईएसओ 9001:2015 संस्था / AN ISO 9001:2015 INSTITUTION)

कार्मिक एवं प्रशिक्षण विभाग / DEPARTMENT OF PERSONNEL & TRAINING

कार्मिक लोक शिकायत और पेंशन मंत्रालय / MINISTRY OF PERSONNEL PUBLIC GRIEVANCES & PENSIONS

Dated: 02.12.25

CIRCULAR

Subject: Advisory Regarding Fake Entity Using the Name "National Institute of Secretariate Training and Development (NISTD)" – Reg.

It has come to notice that some organisations are impersonating the Institute of Secretariat Training & Management (ISTM). DoPT Office Circular No. T-14014/7/2024-FTC dated 27 November 2025 has also highlighted a fake entity named "National Institute of Secretariate Training and Development (NISTD)" circulating misleading information about training programmes.

2. It is reiterated that DoPT has not recognised, approved, or authorised any such institute. All organisations associated with ISTM are advised to caution their officers and staff not to register for or rely on any programmes, certificates, or communication issued by "NISTD", as they hold no official validity.
2. For any clarification regarding training programmes or institute-related information, please verify directly with ISTM through official channels.

This issues with the approval of the competent authority.

Encl: As above

V. Bhargava

(Vipin Kumar Bhargava)

Deputy Director

Tel.:011-26737611

Advisory Regarding Fake Entity Using the Name "National Institute of Secretariat Training and Development (NISTD)" -Reg.

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Vipin Kumar Bhargava < vkbhargava.84@gov.in >

Tue, 02 Dec 2025 3:36:06 PM +0530

To "fads1-mod"<fads1-mod@gov.in>

O/o FA (DS), Ministry of Defence
Diary No. 5995
Date: 02/12/2025

Sir/Madam,

Please find attached an important advisory regarding a fraudulent entity named "National Institute of Secretariat Training and Development (NISTD)," which has been circulating misleading information about training programs. As per the DoPT Office Circular No. T-14014/7/2024-FTC dated 27th November 2025, it has come to notice that some organizations are impersonating the Institute of Secretariat Training & Management (ISTM).(DoPT circular copy attached).

2. Kindly take the necessary precautions and ensure that officers are it is requested to sensitize the officers under your control to exercise due diligence before applying for any training programme. If there is any doubt regarding training programs or official communications from ISTM, please verify directly with the Institute through their official channels.

addl-FA(VA) x JS

Regards

Vipin Kumar Bhargava
Deputy Director
Institute of Secretariat Training & Management
Department of Personnel and Training (DoP&T)
JNU Campus (OLD), Olof Palme Marg,
New Delhi - 110067

O/c Addl. FA (R&D) &
Joint Secretary
R.5365 Date: 3/12/25
D.5265 Date: 5/12/25

8/12
~~OSD(DAD-C) For-1a per.~~
8/12/25
~~AFA(DAD-C)~~

2 Attachment(s)

Advisory1.jpg
272.3 KB

General_circular_at_NISTD1.pdf
240.7 KB

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8/12/25
5060/25
8/12/25
Smt M... 8/12



सं. संख्या/...
सं. संख्या/...
प्राप्त डाक/...
चयन सं./Dy. No. 283
दि. सं./Date: 8/12/25